

**HARTWICK COLLEGE TOWNHOUSE, LEITZELL AND ON CAMPUS
HOUSING UNITS
RESIDENCE AGREEMENT**

1. This agreement made this _____ day of _____, 20__ is between Hartwick College, hereafter referred to as the College and _____, hereafter referred to as the Student.
2. The period of this agreement shall be for the Academic Year 2012-2013, beginning Monday, September 3, 2012 and ending Saturday, May 25, 2013 unless sooner terminated as prescribed herein.
3. The College and the Student further agree as follows:
 - a. The housing unit shall be used and occupied only by the Student for the purpose of private dwelling and for no other purpose.
 - b. The occupancy of this housing unit shall be limited to the Student signing this agreement, with the exception of overnight and weekend guests who are not otherwise excluded from the campus by prior College action.
 - c. If vacancy occurs in the suite/townhouse at any point, the remaining students will have two weeks from the time they are notified by the Office of Residential Life and Housing to find a suitable replacement (the replacement person must keep your group within the same housing option your group has selected. i.e. if your group loses a senior, a senior with similar housing points must replace them). In the event the remaining students do not fill the vacancy, the Housing Office reserves the right to relocate the students from the suite/townhouse or the Housing Office may fill the vacancy for them and notify remaining students of re-assignment. If more than one vacancy occurs in one unit, the remaining occupants may be consolidated to a different building if they cannot find adequate replacements.
 - d. The Student shall not make any alterations, additions or improvements to the unit without the College's written consent.
 - e. The Student shall take care of the housing unit and the furnishings and keep same in a clean and orderly condition.
 - f. The Student shall pay for all repairs in or about the unit and for replacements or repairs to the furnishings, necessitated by the negligence or misuse by the Student or visitors.
 - g. The student shall observe and comply with all rules and regulations that may be prescribed by the student handbook which pertain to general college policies and general rules of conduct.
 - h. Students who sign up for Townhouse or Leitzell Suites must be here for the full year. Students studying abroad in fall or spring **cannot** sign up for these options.
 - i. Students graduating before May 2013 **cannot** sign up for these options.

By signing this agreement, student acknowledges responsibility for compliance with all applicable college policies as stipulated in this agreement, the Student Handbook and all other applicable college publications.

*** If housing unit is a mixed gender unit and student is under the age of 21, please have a parent or guardian signature of approval.*

Student Signature: _____ Date: _____

The parents/guardian, by signing this agreement, grants permission for the individual to reside in a mixed gender unit with the following students:

1. _____ 2. _____ 3. _____

Parent/
Guardian Signature: _____ Date: _____

As responsible for all financial obligations contained in this agreement.