



HARTWICK
est. 1797

REFUND REQUEST
OFFICE OF STUDENT ACCOUNTS
HARTWICK COLLEGE

I HAVE BEEN NOTIFIED THAT THERE IS A CREDIT BALANCE ON MY STUDENT ACCOUNT.

_____ I REQUEST A REFUND FOR THE FULL CREDIT BALANCE AT THIS TIME

_____ I REQUEST A PARTIAL REFUND OF \$ _____ AT THIS TIME

Refunds will be made payable to the party whose funds created the credit, whether by payment or loan, unless otherwise specified below. Checks payable to students may be picked up at the cashier, 2nd floor Bresee. Refunds to parents will be mailed.

BORROWER NAME: _____

STUDENT NAME (if different): _____ ID: _____

SIGNATURE DATE