

**HARTWICK COLLEGE Scholarships for International Study**  
**Florence and George Hutman Scholarship**  
**Dobert Family Scholarship**  
**Andrew and Betty Anderson Scholarship**

**APPLICATION FORM**

*Due April 20, 2011*

Scholarship applicant \_\_\_\_\_

Program abroad \_\_\_\_\_

Name/Location \_\_\_\_\_

Organization (if any) \_\_\_\_\_

Dates of program \_\_\_\_\_

Number of credits to be earned \_\_\_\_\_

Faculty advisor/project supervisor \_\_\_\_\_

GPA \_\_\_\_\_ Graduation date \_\_\_\_\_ I.D. \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Are you currently on academic or disciplinary probation? \_\_\_ yes \_\_\_ no

Passport no. and expiration date: \_\_\_\_\_

Will your international experience involve research on human subjects? \_\_\_ yes \_\_\_ no

Have you completed IRB training? \_\_\_ yes \_\_\_ no

Contact information:

Cell phone \_\_\_\_\_ E-mail \_\_\_\_\_

Campus PO Box \_\_\_\_\_ Other e-mail \_\_\_\_\_

Home address \_\_\_\_\_

Emergency contact \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

## ELIGIBILITY

Students with a 3.0 or above may apply for a Scholarship for International Study at any time as long as they are in good standing at the College and have no holds on their student account. There may be additional requirements placed by specific programs or host institutions. Projects involving research of human subjects may require approval by the Hartwick Institutional Review Board before any funding can be released to the scholarship winner. Students on disciplinary probation may not qualify, depending upon the violation. Students who apply for an award must demonstrate that they are able to be flexible and adapt to new environments, are able to assume responsibility for their own medical and psychological needs, and are mature enough to respect their host culture as well as any fellow program participants.

## PERSONAL STATEMENT

Students must submit a 750-word personal statement with their application. They should:

- describe their international study program or project/internship, relating their program goals to their academic goals.
- include why they want to go abroad, why they have chosen this particular course or project and its location.
- explain what this program means to them personally and professionally.
- answer this question: How do you think this experience will enable you to change the world?
- address why they are requesting financial assistance.
- indicate how they propose to share their experience with the campus community upon return.

Applicants must show an acceptance to the program or organization abroad, if applicable.

## OTHER REQUIRED DOCUMENTS

All applicants must present a recommendation letter of support by the faculty who will lead the off-campus course or from their advisor, who approves the study-abroad coursework or supervises the project/internship. Students should take the original of the application to the Center for Interdependence in Golisano Hall by the indicated deadline.

## HARTWICK COLLEGE Scholarship for International Study Faculty Recommendation Form

Scholarship Applicant: \_\_\_\_\_

Faculty advisor: \_\_\_\_\_

Under the Family Educational Rights and Privacy Act of 1974:

I waive \_\_\_\_\_ retain \_\_\_\_\_ my rights of access to this recommendation and understand that the information provided will be used only for the purpose for which it was prepared.

Signature \_\_\_\_\_ Date \_\_\_\_\_

This student is applying for a Scholarship for International Study. All proposals must be for a credit-bearing academic experience overseas. The person who completes this recommendation approves the proposed overseas program or may function as the independent/directed study or internship advisor for the project. Please discuss the student's proposal in depth before completing this form. All comments will be reviewed by the selection committee and will be treated in a confidential manner. If students fail the course(s) or receive an incomplete, their funding will be revoked.

Please evaluate the applicant according to the following criteria:

	Exceptional	Above average	Average	Below average	Poor	Don't know
Intellectual ability						
Motivation						
Communication/language skills						
Emotional stability						
Level of independence						
Adaptability						
Maturity						

On a separate page, please comment on:

- how long and in what capacity have you known the applicant.
- how participation in this program will complement the applicant's studies.
- the student's knowledge, training, and prior experience for this program.
- how you will assist the student to prepare for this experience.
- the need for the student to take College IRB training.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return the recommendation to the Center for Interdependence by April 20, 2011.