

## **Sample Constitution for Hartwick College Student Organizations**

### **Article I. Name**

“The organization shall be known as \_\_\_\_\_.”

### **Article II. Objective and Purposes**

Section A: The purposes for which the Organization is to be organized shall be consistent with the aims and objectives of a liberal arts education as pursued by Hartwick College. No purpose or objective of the Organization shall be in conflict with applicable state or federal laws presently in force or hereafter enacted.

Section B: The club must have fundraising plans because the Student Senate is NOT the only avenue for money nor will Senate ever be.

### **Article III. Membership**

Section A: Membership in the Organization shall be open to all members of the Hartwick Community without regard to race, color, creed, sex, physical ability, sexual orientation, or national origin. All officers must be Hartwick College undergraduates.

Section B: A clause with the removal of members.

### **Article IV. Officers and Duties**

Section A: The Officers of the Organization shall consist of a President, one or more Vice Presidents, a Secretary, and a Treasurer who, with the Advisor to the Organization, shall constitute the Executive or Steering Committee (herein so-called) of the Organization.

Section B: A clause of the removal of officers.

### **Article V. Finances**

### **Article VI. Advisor(s)**

### **Article VII. Elections**

Section A: Must happen before April 30, 20xx. Also here talk about requirements for running for executive board positions.

Section B: Voting

Section C: Installation of newly elected e-board

Section D: Other positions if any in the organization. For instance if your organization will have appointed positions, who will be in control of that.

### **Article VIII. Amendments to the Constitution**

### **Article IX. Ratification**

**\*\* Anything else that the club deems necessary can be added to the Constitution. This is just an outline/guide. A student organization's Constitution does not have to look like the outline provided. However, the Constitution must consist of all of the concepts above and/or more.**