

Tenet Theme Leaders

- Each Tenet Theme Leader will work with the Alumni Office to determine which on-campus office and staff best connects with their assigned Tenet.
- Each Tenet Theme Leader will, in conjunction with the appropriate on-campus office and staff, define specific tasks through which the Alumni Association can directly support the goals of the College and strengthen engagement with Alumni.
- Each task definition will include
 - Definition of the task
 - Measurable goals
 - Timeline for completion
 - On-campus contact
- Each Tenet Theme Leader will forward defined tasks to the Association President.

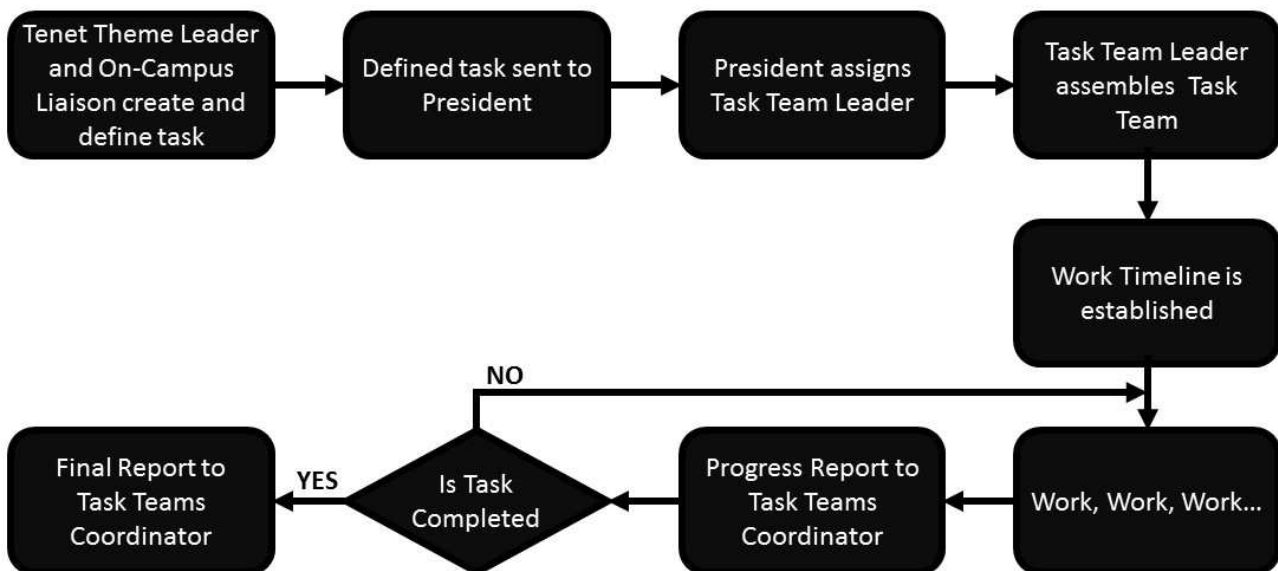
Task Team Leaders

- Each Task Team Leader will build a team from the Alumni Board Associates Pool, Alumni Association members and the students, faculty and administration of Hartwick College.
- Each Task Team Leader will design and execute a plan to accomplish the defined task.
- Each Task Team Leader will provide a monthly progress report to the Task Team Coordinator.

Task Team Coordinator

- The Task Team Coordinator will compile the monthly reports received from the Task Team Leaders.
- The Task Team Coordinator will provide the Association President and Vice President with a summary of Task Team progress.

Lifecycle of a Task (typical)



Standing Committees of the Board

Executive

The Executive Committee shall consist of:

- A. the Officers of the Association,
- B. the chairs of the standing committees,
- C. the six (6) Tenet Theme Leaders
- D. the Task Team Coordinator
- E. up to three additional Directors appointed by the President of the Association,
- F. the immediate Past President and
- G. the Director of Alumni Relations or designee.

Nominating/Recognition

- To receive nominations for President and Vice President of the Alumni Association from within the Alumni Association Board of Directors, consider and select candidates biannually who have demonstrated the capability and commitment to provide leadership in these offices, and recommend a slate of officers for confirmation by the Alumni Association Board of Directors.
- To identify, screen, and present to the Alumni Association Board of Directors a slate of Hartwick alumni who are representative of the alumni body as a whole, and have demonstrated interest and a willingness to devote time and energy to Hartwick, to run in the annual election of directors for the Alumni Association Board of Directors.
- To receive nominations, consider and select recipients annually to receive various achievement, service, and volunteer awards presented by the Alumni Association during Homecoming/Reunion Weekend, designed to recognize those individuals whose credentials are truly outstanding and who have established a positive relationship with Hartwick.
- To review applications for the Legacy Scholarship and determine recipient.
- To consider and recommend to the Alumni Association Board of Directors any changes in the policies governing nominations, elections, and alumni awards.

Alumni Association Awards

- Distinguished Alumnus/a Award
- Meritorious Service Award
- Outstanding Young Alumnus/a Award
- Outstanding Volunteer Award
- Outstanding Employee Award

Detailed descriptions of each of these awards can be obtained at www.HartwickABOD.info .

Nursing

- To strengthen the connection between nursing alumni and the Hartwick College community, and to provide a link to the Alumni Association.
- To encourage applications from qualified students for the nursing scholarships, to review applications, interview applicants, and select scholarship recipients.
- To encourage financial support of the College by committee members and nursing alumni.
- To assist nursing students in their transition into the profession and into the Alumni Association.