1. *Reinforce standards of college-level writing*. The FYS supports the Hartwick College writing requirement and builds toward the LAiP learning outcome of effective communication in written English. (LO 1.1)

To make it easier on faculty, it is recommended that faculty either use FYS LO1 itself (listed below) or use an existing outcome (e.g. from your course syllabus) that aligns with it (a *Course-level* *Outcome*). The faculty member might also consider using an existing assessment method/strategy to determine if students have achieved the broad FYS Outcome through the use of the Course-level Outcome.

The purpose of this form is to help faculty to think through the process and to inform CAGE on how faculty intend to proceed with this course Assessment Plan and then later to report results.

**Table 1: Template for creating course assessment plans and reports**

|  |  |
| --- | --- |
| Professor’s Name: |  |
| Course Prefix/Number: |  |
| Course Title: |  |

|  |
| --- |
| **FYS Learning Outcome 1**: *Reinforce standards of college-level writing*. |
| **FYS 1A. Course-Level Student Learning Outcome for LO1:**  *(This is necessary only if your course outcomes more clearly describe the specific application of the outcome than does the general “Learning Outcome 1” above.)* |
| **FYS 1B. Assessment Measure for the course-level outcome in 1A?**  *(How do you assess whether students have achieved the broad or course-level outcome? For your convenience, please use existing evaluation mechanisms (e.g., performance on relevant problem set, quiz, exam questions, or performance on relevant portions of another type of assignment) unless no such evaluation mechanism currently exists.)* |
| **FYS 1C. Results:**  *(Note: 1 A, B, are filled in to create the Assessment Plan and 1 C, D, when submitting the Assessment Report. What proportion of students successfully achieved this outcome? Please attach data summary/analysis or brief written summary.)* |
| **FYS 1D. Use of Results:**  *(Do you plan to make any changes as a result of these data? If so, please include a brief description; if not, please describe why you will not be making changes at this time.)* |