The courses that have been approved QFR are quite diverse. Therefore, the Committee on the Assessment of General Education (CAGE) agreed that the assessment should also be diverse. Accordingly, CAGE developed an Assessment Plan and Report Template for those courses that have been approved for QFR (Table 1). It asks that faculty members teaching each QFR course create their own method for assessing the outcome. To make it easier on faculty, CAGE has recommended that faculty either use LO3 itself (listed below) or use an existing outcome (e.g. from their course syllabus) that aligns with it (a *Course-level* *Outcome*). The faculty member might also consider using an existing assessment method/strategy to determine if students have achieved the broad General Education Outcome through the use of the Course-level Outcome.

The purpose of this form is to help faculty to think through the process and to inform CAGE how faculty intend to proceed with this course Assessment Plan and then later to report results.

**Table 1: Template for creating course assessment plans and reports**

|  |  |
| --- | --- |
| Professor’s Name: |  |
| Course Prefix/Number: |  |
| Course Title: |  |

|  |
| --- |
| **Learning Outcome 3**: Express relationships in formal or mathematical language and interpret relationships so expressed. |
| **3A. Course-Level Student Learning Outcome for LO3:**      *(This is necessary only if your course outcomes more clearly describe the specific application of the QFR objective than does the general “Learning Outcome 3” above.)* |
| **3B. Assessment Measure for the course-level outcome in 3A?***(How do you assess whether students have achieved the broad or course-level outcome? For your convenience, please use existing evaluation mechanisms (e.g., performance on relevant problem set, quiz, exam questions, or performance on relevant portions of another type of assignment) unless no such evaluation mechanism currently exists.)* |
| **3C. Target:** 90% of all Hartwick College students will achieve this outcome or its aligned course-level outcome.**[[1]](#footnote-1)**  |
| **3D. Results:** *(Note: 3A, B, C, are filled in to create the Assessment Plan and 3D, F when submitting the Assessment Report. What proportion of students successfully achieved this outcome? Please attach data summary/analysis or brief written summary.)*   |
| **3F. Use of Results:***(Do you plan to make any changes as a result of these data? If so, please include a brief description; if not, please describe why you will not be making changes at this time.)*  |

1. The target of 90% of all students was set by CAGE. [↑](#footnote-ref-1)