



Application for Readmission

Office of the Registrar
101 Bresee Hall
Hartwick College
Oneonta, NY 13820
Tel: 607-431-4460; Fax: 607-431-4260

For office use only:

Update ACD: Y / N

Update Address: Y / N

Check GPA: Y / N

Check Holds: Y / N

Please complete this form in its entirety and return it to the Registrar's Office with all required materials at least 15 business days prior to the start of the term you applying for readmission.

Name: _____ Date: _____

Email address: _____ Phone (in case of questions): _____

Hartwick ID #/Social Security Number: _____

Current Address (street/city/state/zip): _____

Last Hartwick term/year attended: _____ Term/year you wish to return: _____

Do you intend to return to Hartwick to complete your courses? Yes No

If no, where will you be completing your courses*? _____

**Please include a request for course approval if you intend to transfer in courses to complete your degree.*

Are you returning as a full or part-time degree seeking student? Full Time Part Time

Are you returning to complete a second degree? Yes No

What major/degree program do you intend to pursue? _____

What month/year do you intend to graduate (your Anticipated Completion Date)? _____

Have you completed courses elsewhere since leaving Hartwick**? Yes No

***If you are applying for early readmission following a dismissal you must have completed 9 credits with a 2.5 GPA to be considered*

If yes, please list all colleges/universities attended (**official transcripts must be sent to the Registrar's Office**):

Will you be applying for financial aid? Yes No If yes, have you already applied? Yes No

If you are applying for financial aid, have you contacted the financial aid office? Yes No

If you have contacted the financial aid office or you do not need financial aid, please continue with the application. If you will be applying for financial aid and have not contacted the financial aid office, you must do so before continuing this application to determine your aid eligibility.

Do you intend to live in on campus housing***? Yes No If yes, where? _____

****Read the Residential Housing Policy and contact the Office of Residential Life and Housing for more information.*

If you are applying readmission from an academic dismissal, include a brief essay (750 words or less) that describes any and all activities in which you have been engaged during your time away from Hartwick that you believe will contribute positively to achieving your academic goals. In addition, please address the following topics in your essay:

- 1.) Why do you feel you are ready to return to Hartwick?
- 2.) How will you change your behavior to ensure you are not dismissed a second time?
- 3.) How will you ensure improvement in your academics?

My signature below indicates that the information included with this application is factually correct, and honestly presented. I understand that the review process cannot begin until all application materials have been received by the Office of the Registrar.

Student's Signature

Date