

## SEMI-MONTHLY PAYROLL SCHEDULE

| <u>PAYROLL DATE</u> | <u>PAY PERIOD</u>       | <u>TIME CARD</u><br><u>APPROVAL DUE DATE</u> |
|---------------------|-------------------------|--|
| Dec. 7, 2021        | Nov. 14-Nov. 30, 2021   | Wednesday Dec 1st                            |
| Dec. 22, 2021       | Dec. 1-Dec. 15, 2021    | Thursday Dec 16th                            |
| Jan. 7, 2022        | Dec. 16-Dec. 31, 2021   | Monday Jan 3rd                               |
| Jan. 21, 2022       | Jan. 1-Jan. 15, 2022    | Monday Jan 17th                              |
| Feb. 7, 2022        | Jan. 16-Jan. 31, 2022   | Tuesday Feb 1st                              |
| Feb. 22, 2022       | Feb. 1-Feb. 15, 2022    | Wednesday Feb 16th                           |
| Mar. 7, 2022        | Feb. 16-Feb. 28, 2022   | Tuesday March 1st                            |
| Mar. 22, 2022       | Mar. 1-Mar. 15, 2022    | Wednesday March 16th                         |
| Apr. 7, 2022        | Mar. 16-Mar. 31, 2022   | Friday April 1st                             |
| Apr. 22, 2022       | Apr. 1-Apr. 15, 2022    | Monday April 18th                            |
| May 6, 2022         | Apr. 16-Apr. 30, 2022   | Monday May 2nd                               |
| May 20, 2022        | May 1-May 15, 2022      | Monday May 16th                              |
| June 7, 2022        | May 16-May 31, 2022     | Wednesday June 1st                           |
| June 22, 2022       | June 1-June 15, 2022    | Thursday June 16th                           |
| July 7, 2022        | June 16-June 30, 2022   | Friday July 1st                              |
| July 22, 2022       | July 1-July 15, 2022    | Monday July 18th                             |
| Aug. 5, 2022        | July 16-July 31, 2022   | Monday August 1st                            |
| Aug. 22, 2022       | Aug. 1-Aug. 15, 2022    | Tuesday August 16th                          |
| Sept. 7, 2022       | Aug. 16-Aug. 31, 2022   | Thursday September 1st                       |
| Sept. 22, 2022      | Sept. 1-Sept. 15, 2022  | Friday September 16th                        |
| Oct. 7, 2022        | Sept. 16-Sept. 30, 2022 | Monday October 3rd                           |
| Oct. 21, 2022       | Oct. 1-Oct. 15, 2022    | Monday October 17th                          |
| Nov. 7, 2022        | Oct. 16-Oct. 31, 2022   | Tuesday Nov 1st                              |
| Nov. 22, 2022       | Nov. 1-Nov 15, 2022     | Wednesday Nov 16th                           |
| Dec. 7, 2022        | Nov. 16-Nov. 30, 2022   | Thursday Dec 1st                             |
| Dec. 22, 2022       | Dec. 1-Dec. 15, 2022    | Friday Dec 16th                              |