



Office of Financial Aid

2023-2024 Federal Direct Student Loan Request Form

Student Name	ID
Phone Number	Hartwick Email

This form is required for the processing and certification of a Federal Direct Loan. Please complete all requested steps, sign, and return to the Financial Aid Office.

finaid@hartwick.edu

****This form should only be submitted if you intend to borrow a Federal Direct Loan****

****The following steps need to be completed if you have NOT borrowed a Direct Loan at Hartwick****

STEP 1: Visit www.studentaid.gov. Log in using your FSA ID and Password.

STEP 2: Go to Loans and Grants Tab at top of page

STEP 3: Complete Loan Entrance Counseling

STEP 4: Complete Master Promissory Note – Subsidized/Unsubsidized Loan MPN

****For All Loan Borrowers****

Please visit your Financial Aid Self Service Portal to see the loan amount that you are being offered for the 2023-2024 year. Your loan amount is listed under the **My Awards** Tab.

Total Amount Requested Subsidized Loan: \$ _____ (Do not leave blank)

Total Amount Requested Unsubsidized Loan: \$ _____ (Do not leave blank)

Total Amount Requested Nursing Loan *: \$ _____ (Do not leave blank)

If eligible for a Federal Nursing Loan you will receive further instructions by email

Note: This request is for the entire school year. The loan amount will be split evenly between Fall & Spring Terms. Students graduating in the fall semester or are only attending the spring semester can be considered for a semester-only loan.

My signature on this form

- Provides Hartwick College authorization to apply loan funds to my account to pay for current year charges.
- Acknowledges that I understand that this is a request for a loan and must be repaid.
- Acknowledges that I understand that the lender may charge an origination fee to process the loan.
- Acknowledges that I understand that I must be enrolled in at least six credit hours in my program of study.

Student Signature:	Date:
--------------------	-------