

# Hartwick College

## Peaceful Assembly/Protest Scheduling Information for Students

Students wishing to conduct peaceful assemblies or protests must follow the *Peaceful Assembly/Protest Guidelines*, as outlined in the document of that name that will accompany this document, with relevant excerpts from our *Code of Community Standards* and instructions on registering the event through Student Engagement and reserving space. There are three steps, which should be followed in the identified order, so that the College may best support your efforts:

1. Register your event through the Office of Student Engagement, utilizing Hartlink. This allows you to then move onto step 2.
2. Once your event is registered, reserve your space through Hartlink.
3. Meet as needed with identified staff, to ensure that all parties are clear on Hartwick's expectations to ensure a smooth and successful event.

Below are some additional guidelines that may assist a student in scheduling a peaceful assembly or protest on the Hartwick College campus:

- Peaceful assembly, in the form of meetings in designated college meeting spaces, may be arranged through standard College procedures for event registration and room reservations, as outlined on the webpage of the Office of Student Engagement(<https://www.hartwick.edu/campus-life/activities-organizations/>)
- If an outdoor location is desired, the area designated as appropriate for peaceful assembly/protest is Frisbee Field, between the hours of 8:00 a.m. and 8:00 p.m. Whether an indoor or outdoor location, you must adhere to the following stipulations:
  - Any pedestrian(s) not interested or involved may not be impeded,
  - Classes and necessary College business are not to be disrupted, and
  - No encampments are permitted, including tents, box cities, or other structures,
  - All other College policies and procedures must be followed i.e. registering guests with Campus Safety.
- The Office of Student Engagement will work with the Dean of Students or designee and Campus Safety to review and decide upon requests to reserve a designated location when an indoor location or a different outdoor location has been requested.
- If there is a request for peaceful assembly/protest in response to a scheduled speaker or other College event, a location for peaceful assembly/protest will be designated by Student Engagement, in consultation with the Dean of Students or designee and Campus Safety.
  - Students who make prior requests to peacefully assemble or protest will be advised of the location in response to their request.

- Please note that should a spontaneous assembly/protest form, a new location may need to be identified. Students may reference *Peaceful Assembly/Protest Procedures and Protocols*, specifically the second bullet. □
- Permission to engage in peaceful assembly or protest at any Hartwick College location does not imply acceptance of or endorsement by the College of the views expressed.

We ask that you please remember that those who choose to peacefully assemble can only do so when the assembly does not conflict with the good of the community, and are not in direct conflict with how Hartwick defines appropriate behavior. Please ensure that your assembly or protest meets the criteria outlined in the *Peaceful Assembly/Protest Procedures and Protocols*. Failure to comply may result in community standards action or a directive to leave campus. For further discussion about how to do so or to address directly with the College administration the concern that underlies your assembly or protest, please contact the Office of Student Engagement (607-431-4501).