

C. Dependent Student's Income (Complete Section 1 or 2)

Section 1. **If you completed a 2024 Federal Income Tax Return check only one box below**

- Check here if you (student) completed the IRS Data Direct Exchange (DDX) process either on your initial FAFSA or when making corrections to the FAFSA.
- Check here if you (student) are attaching a copy of your 2024 IRS Tax Return Transcript **or** a signed copy of your 2024 Federal Income Tax Return, including Schedules 1-3, if applicable. Tax return transcripts can be requested from the IRS by visiting www.irs.gov/transcript

Section 2. **If you did not file and are not required to file a 2024 Federal Income Tax Return check only one box below:**

- The student was not employed and had no income earned from work in 2024.
- The student was employed in 2024 and has listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 or 1099 form is attached. Provide copies of all 2024 IRS W-2 and/or 1099 forms issued to the student. List every employer even if the employer did not provide an IRS W-2 or 1099 form. Provide a signed statement explaining the reason if unable to obtain an IRS W-2 or 1099 form for income earned from employer. If more space is needed, attach a separate page with the student's name and ID number at the top.

(Do not complete if you are a tax filer)

| Employer's Name | 2024 Amount Earned | IRS W-2 or 1099 |
|-----------------|--------------------|-----------------|
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D. Parent's Income Information (Complete Section 1 or 2)

Section 1. **If you completed a 2024 Federal Income Tax Return check only one box below:**

- Check here if you (parent) completed the IRS Data Direct Exchange (DDX) process either on your initial FAFSA or when making corrections to the FAFSA.
- Check here if you (parent) are attaching a copy of your 2024 IRS tax return transcript or a **signed** copy of your 2024 Federal Income Tax Return, including Schedules 1-3, if applicable.

Section 2. **If you did not file and are not required to file a 2024 income tax return check only one box below:**

If the parent(s) did not file a 2024 income tax return with the IRS, provide "Verification of Nonfiling Letter" from the IRS. See instructions below on how to obtain this

- Check here if neither parent was employed nor earned income from work in 2024.
- Check here if one or both parents were employed in 2024 and list below the names of all employers, the amount earned from each employer in 2024 and attach copies of all 2024 IRS W-2 forms issued to the parents by their employer(s).

If more space is needed, attach a separate page with the student's name and ID number at the top.

(Do not complete if you are a tax filer)

| Employer's Name | 2024 Amount Earned | IRS W-2 or 1099 |
|-----------------|--------------------|-----------------|
| | | |
| | | |

E. Certification and Signatures

Each person signing this form certifies that all the information reported on it is complete and correct. The student and a parent in the primary household must sign (not electronic or digital) and date below.

Student's Signature

Date

Parent's Signature

Date

PARENTS (NOT REQUIRED TO FILE): HOW TO OBTAIN THE IRS NON-FILING LETTER

- a. Go to www.irs.gov, click “Get Your Tax Record.”
- b. Click “Get Transcript ONLINE” (If at any point, you cannot validate your identity – for example you cannot provide financial verification information or you lack access to a mobile phone – you will need to use the Get Transcript by MAIL option, see below for instructions).
- c. Enter the non-filer’s Social Security Number (you can use your ITIN or EIN), e-mail address, filing status, account numbers for loan or credit card associated with your name, and mobile phone associate with your name. This information will be used to verify your identity with the IRS.
- d. Click “Continue”.
- e. Select “Verification of Non-filing Letter” for TAX YEAR 2024. If successfully validated, you will be able to view your IRS Verification of Non-filing letter that you can print for submission.

REQUEST TRANSCRIPT ONLINE

- a. Go to www.irs.gov, click “Get Your Tax Record.”
- b. Click “Get Transcript Online.” Make sure to request “Tax Return Transcript and NOT the “Account Transcript.”
- c. To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay as you go plans cannot be used) in the user’s name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan.)
- d. The transcript displays online upon successful completion of the IRS’s two-step authentication.