



HARTWICK
COLLEGE

est. 1797

Office of Financial Aid

2026-2027 SPECIAL CIRCUMSTANCES APPEAL GUIDE

Student's Name:

Student ID #:

Date

SPECIAL CIRCUMSTANCE		REQUIRED DOCUMENTATION
<ul style="list-style-type: none"> • <u>Loss of Income or Employment in 2025</u> <ul style="list-style-type: none"> o <i>Wages/Employment</i> o <i>Business Income</i> o <i>Alimony</i> o <i>Child Support</i> o <i>Retirement/Pension</i> o <i>Social Security (taxed)</i> o <i>Worker's Compensation</i> 	Income/benefits in 2025 were less than that in 2024	<ul style="list-style-type: none"> <input type="checkbox"/> 2025 W-2 wage statements for all. <input type="checkbox"/> 2025 signed Tax Return 1040 and all schedules. <input type="checkbox"/> Signed statement detailing special circumstances. <input type="checkbox"/> <u>2026-27 V1 Verification Worksheet</u> (on our Financial Aid Forms page)
<ul style="list-style-type: none"> • <u>Separation or Divorce</u> 	Your parents or you separated or divorced after filing 2024 taxes	<ul style="list-style-type: none"> <input type="checkbox"/> 2025 signed Tax Return 1040 and all schedules. <input type="checkbox"/> 2025 W-2 wage statements for all. <input type="checkbox"/> Divorce decree/separation agreement or proof of separate addresses. <input type="checkbox"/> Signed statement detailing special circumstances. <input type="checkbox"/> <u>2026-27 V1 Verification Worksheet</u> (on our Financial Aid Forms page)
<ul style="list-style-type: none"> ▪ <u>Death of a Parent or Spouse</u> 	A parent or spouse died after filing 2024 taxes	<ul style="list-style-type: none"> <input type="checkbox"/> 2025 signed Tax Return 1040 and all schedules. <input type="checkbox"/> 2025 W-2 wage statements for all. <input type="checkbox"/> Applicable death certificate. <input type="checkbox"/> Signed statement detailing special circumstances. <input type="checkbox"/> <u>2026-27 V1 Verification Worksheet</u> (on our Financial Aid Forms page)
<ul style="list-style-type: none"> • <u>One Time (Lump Sum) Payment Received</u> 	A one-time, lump sum payment was received in 2024 <u>or</u> in 2025	<ul style="list-style-type: none"> <input type="checkbox"/> 2025 signed Tax Return 1040 and all schedules. <input type="checkbox"/> 2025 W-2 wage statements for all. <input type="checkbox"/> 2024 W-2 wage statements for all. <input type="checkbox"/> <u>Lump Sum Payment Received Form</u> (on our financial aid forms page) <input type="checkbox"/> <u>2026-27 V1 Verification Worksheet</u> (on our Financial Aid Forms page)



Office of Financial Aid

Complete this section if you/your family experienced a loss of job or income during the 2026 year.

Estimated Income for the period 1/1/26 - 12/31/26

Dependent students – complete parent column(s) only. Independent students complete student/spouse column(s).

Write \$0 if there will be no income from a given source.

Source of Income	Mother	Father	Student	Spouse
Earned Income (wages)				
Taxable Social Security				
Unemployment benefits				
Interest and Dividend Income				
Child Support Received				
Pensions & Annuities				
Worker's Compensation				
Veteran's Non-Education benefits				
Business/Fam Income				
Other income_____				
Other Income_____				

I certify that the above information is an accurate estimate of my 2026 expected income and benefits. I understand that additional documentation may be required, including a copy of my 2024 and 2025 IRS tax transcripts.

Student's Signature _____ **Spouse's Signature** _____

Father's Signature _____ **Mother's Signature** _____